

INSTITUT SUPERIEUR DE TECHNOLOGIES

Sarl au capital de 10 000 000

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Agréé par le FAFPA (ministère de l'emploi)

Diplômes reconnus par le CAMES

Vingt (20) ans au service de la formation des ressources humaines

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BACHELOR OF BUSINESS ADMINISTRATION IN PROJECT MANAGEMENT

1. TITLE OF PROGRAMME

The programme shall be Bachelor Of Business Administration in Project Management

2 PREAMBLE

2.1 Background

Project managers serve a vital role across nearly every industry, working to implement company initiatives or execute strategy. The Bachelor of Business Administration – Project Management program focuses on equipping students with the education and skills to prepare them for the demands of a global economy. Our faculty will guide you through an innovative curriculum that will help you understand how to initiate, plan, oversee, and monitor projects, so you can deliver on time and in scope while navigating the needs of your team and clients. You'll learn to identify and analyze business issues, and offer practical, effective solutions that increase productivity. As part of your fundamental project management courses, you will also study contract management, business research, accounting, economics, finance, and marketing. Technology keeps advancing. Consumer demands keep growing. The global marketplace gets more competitive every day. That's the reality of today's ever-evolving business world. And it's radically changing the way companies get work done.

2.2. Justification

The Bachelor of Business Administration in Project Management has been developed as a multi-disciplinary study of business administration. It prepares students to meet the challenges of the contemporary workplace by facilitating their understanding of a balanced and informed approach to decision making. This baccalaureate degree is practically oriented with an industry-focused array of core business courses. Students will take part in a rigorous examination of all planning processes and process interactions during the project lifecycle. Students will collaborate to appraise the content and format of project management plans for small, medium and large projects. They will clarify the scope, schedule,

cost and resources necessary for a sample project. Students will also create plans for the management of risk, quality, human resources, communications and procurement for one or more sample projects.

. All coursework, including lectures, assignments, and exams, is available through the online learning system. <http://www.ist-ecampus.online/blended/>

2.3 Target Group

The targeted group includes holders of:

Advanced Level Certificate of Education; Advanced Level Certificate of high school

Diplomas in Business Administration and other related Management fields;

GCE 'A' Level with two passes : or local Polytechnic Diploma; or International Baccalaureate (IB) Diploma; or NUS High School Diploma. Applicants with a Diploma from recognized institution , or other Diploma qualifications plus an acceptable score may be considered for admission on a case-by-case basis.

3. Programme Objectives

3.1. General Objectives

Bachelor of Business Administration degree with a Specialization in Project Management provides you with practical knowledge and work-ready skills in professionally managing complex projects

3.2. Specific Objectives

At the end of this programme student will be able to :

- Demonstrate your ability to professionally navigate a variety of challenges in project management.
- Give employers confidence in your ability to effectively manage projects and teams.
- Help you advance in your current career.
- Prepare you for new career opportunities within the field of project management.

- Plan, execute and close projects on time and on budget
- Apply industry-leading tools and methodologies
- Set timelines, estimate costs and create budgets
- Allocate resources, analyze risk and report progress
- Communicate effectively with a variety of stakeholders
- Develop critical-thinking and organizational skills

Duration of the Programme: 3 years and one Year for a Diploma student

Students are required to complete a total of 180 credit units (cu) to graduate with a basic degree.

Programme Structure

Courses codes	Courses Names	Credit Units
	Year one	
	Semester one	
CS 100	Business Computing Applications	4
BCEN 101	Foundations of Project Management	4
BCEN 102	Introduction to project management	4

BCCA 103	Communication Skills	3
BBAPM 104	Monitoring and Evaluation of Project Management	3
BBAPM105	Business finance	3
BBAPM106	Organization Behavior	3
BBAPM107	English for Business Communication	3
BBAPM108	Principles of Marketing	3
	Semester Two	
BBAPM120	Principles of Accounting	3
BBAPM121	Entrepreneurship	3
BBAPM122	Financial Mathematics	4
BBAPM123	Financial Analysis	4
BBAPM124	Quality control and Management	4
BBAPM125	Commercial Law	4
BBAPM126	Taxation Law	4
BBAPM127	Industrial Training I	4
		60
	Year Two	
	Semester one	
BBA210	Supply chain management	3
BEN211	Integrated Cost and Schedule Control	4
BBAPM212	Principles of Economics	4
BBAPM213	Business Research Methods and Philosophy	3
BBAPM 214	Business Law and Ethics	4
BBAPM215	Principles and Practices of Management	4
BMEE216	Project Management	4
BMEE217	Strategic Management	4
		60
	Semester Two	
BEE220	Business Information Technology	3
BEN221	Budgeting and Financial Control in the Public Sector	3
BBAPM222	Investment Analysis	3
BBAPM223	Adaptive Project Management	3
BBAPM224	Capital Markets	3
BBAPM227	Management Information Systems and Database Management	3
BBAPM225	Industrial Training II	3
BBAPM226	Project Contracting and Procurement	3
BBAPM227	Production planning	3
BBAPM228	Inventory control	3
		60
	Year Three	
	Semester One	
BBAPM 321	Management and Cost Accounting	3
BBAPM 322	Financial Institutions & Capital Markets	3

BBAPM 323	Auditing	3
BBAPM 324	Taxation and Public Finance	3
BBAPM 325	Leading Global Projects	3
BBAPM 326	Operations Management	3
BBAPM 327	Principles of Management	4
BBAPM 328	Resource Estimating and Scheduling	4
BBAPM 320	Field Practical	4
	Semester Two	
BBAPM 337	Accounting	1
BBAPM 336	Nonprofit Management	2
BBAPM 335	Project Management for CAPM® Certification	1
BBAPM 334	Program Evaluation and Accountability	1
BBAPM 333	Internship	5
BBAPM 329	Thesis	20
		60
		180